

## MEETING MINUTES – ALPHA ATHLETIC ASSOCIATION GENERAL MEETING

**Date of Meeting:** 01/28/2019

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**Minutes Prepared By:** David Corrigan

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**Attendees:** Braden D, John D, Greg B, David C, David L, Michelle S, Katie D, Peggy R

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### Agenda for Meeting

Opening Prayer

1. Review and Approval of last meeting minutes and action item updates.
2. Commissioner Updates
3. Concession Stand
4. Events and Outings
5. Financials
6. Athletic Policy Discussion
7. Facilities / Maintenance
8. Action Items

<b>Minutes</b>		
<b>Agenda #</b>	<b>Item</b>	<b>Resolutions/Discussions</b>
<b>Item #1</b>	Review and Approval of last meeting minutes and action item updates.	Minutes reviewed & approved. Action Items updates in table below
<b>Item #2</b>	Commissioner Updates	<p>Cross Country – Michelle – looking at uniforms still to get samples for review – no other updates at this point.</p> <p>Soccer – John D – working on uniforms, plan to do glow in dark soccer practice before season. New nets put in for smaller goals. Will look at padlocking some goals as they are continually moved. Season starts March 9<sup>th</sup> , games on March 29<sup>th</sup>. Registration forms going out this week.</p> <p>Volleyball - Katie D – starting registration preparation. Could possibly do 2 x 3<sup>rd</sup> and 4<sup>th</sup> grade teams. Depending on numbers could maybe open up to 2<sup>nd</sup> grade.</p> <p>Basketball – Bill S – via email – developmental girls qualified for a state tournament at State College. 75% through season at this point – coaches doing great. Communicated to coaches about locking door for gym.</p> <p>Track – Bill S – via email - sign ups are set up – assumes \$40 includes T-Shirts – Greg and Bill to talk and align – is \$40 dollars the appropriate fee for track. Discussion on using other schools practice fields – Michelle will talk to Peggy.</p>
<b>Item #3</b>	Concession Stand	<p>Going well overall. We still have a gap with some home events where concession stand was not opened.</p> <p>Could students do it? Peggy to check.</p> <p>1/28 – Need further updates.</p>
<b>Item #4</b>	Events and Outings	<p>Sports Banquet – booked location, DJ &amp; photobooth.</p> <p>Golf Outing – plan to continue the progress made with the event this year and see if we can grow (vs all out on gala)</p> <p>Possible idea to do a color run event with cornhole tournament with food trucks etc as a fundraiser (could open to other Catholic Schools)</p>
<b>Item #5</b>	Financials	<p>Greg &amp; commissioners broke out budget by sport.</p> <p>Reviewed overall budget – pretty much breaking even this year, need to check on some tournaments costs, track vs XC and a cumulative view during the year</p>
<b>Item #6</b>	Athletic Policy Review	<p>Asked attendees if there was any other feedback other than emails</p> <p>Heather was updating for latest revision.</p> <p>Talked about grade play-ups with approval needed to be add for the roster.</p>

Minutes		
Item #7	Facilities	<p>Suggestion - Could we put a swipe card on the interior door down to APEX – review with Peggy.</p> <p>Black box on wall is available for gym rentals or possibly coaches as needed.</p> <p>Water fountain – can the fountain in the lobby be changed / upgraded \$517 on lowes for retrofit who could install – possibly blast on Teamsnap.</p> <p>Home and Away signs above the bleachers for teams would be helpful also</p> <p>Sponsor signs in gym – banner ideas was thrown out again to roll over</p> <p>Put signs on gym door and on propping bracket to say must be kept locked until after 6pm</p> <p><u>Can we make a list of other items needing repair:</u></p> <p>Entry way to boys locker room, thermostat box in gym, volleyball poles anchors,</p>

Item # 8 Action Items	Owner	Due Date	Status
Meet to review uniform vendors	Bill/ Michelle/ John	Next Meeting	1/28 - Ongoing – see above notes
Repair Volleyball poles	Braden	ASAP	Poles are fixed
Dispose of / sell old ref. stands	Peggy	ASAP	Complete 1/28
Blast Teamsnap for Golf outing	Braden	9/1/2019	Complete
Update & review of Athletic Policy	Executive Committee	October Meeting	Initial review and discussion in process
First Aid kits— check locations / replenishment	Peggy	Next Meeting	One left to do Concession stand needs updated & ice-packs 1/28 – Complete
Planned coaches to be sent to Peggy for final approval to ensure clearances are complete.	Commissioners	Before confirming coaches for season	Good for now - Ongoing
New basketball pricing	Bill	Before season	Complete via donations for now.
Concession Stand Student volunteers – is this possible	Peggy	Next Meeting	1/28 Need update
Commissioners to review and provide feedback on policy documents to Peggy – Will be available as an editable google docs.	Commissioners	Next Meeting	1/28 – see above notes
Finalize contracts & advertise for Sport Banquet	Braden	Post Gala	1/28 DJ, photo booth and hall booked – advertising to start.
New item volleyball nets need looked at	Braden / Greg	02/29/20	
Track – Bill and Greg to align on \$40 fee – include shirts and if not is there a field fee instead	Bill / Greg	02/29/20	
Bill and JD to align on practice times to maximize availability	Bill / JD	02/29/20	
What is the process if a parent , child or visitor gets hurt in gym or on our fields ?	TBD	TBD	
Signs to be put up on gym door to keep locked before 6pm and investigate card reader/crash door noted above	Peggy	02/29/20	
Greg to confirm with commissioners what tournaments are budgeted.	Greg	02/29/20	
Financials – have a look at tracking how we are progressing throughout the year	Greg	TBD	

## Next Meeting / Calendar

Posted on School Calendar – all parents / coaches / commissioners welcome to meetings.

August 27<sup>th</sup>, September 24<sup>th</sup>, October 29<sup>th</sup>, November 19<sup>th</sup>, January 28<sup>th</sup>, February 25<sup>th</sup>, March 24<sup>th</sup>, April 21<sup>st</sup>, May 26<sup>th</sup>